

Training Provider Registration Guide

The documents below provides a Training Provider with all the information that is required for a Training Provider to become registered with the First Aid Industry Body (FAIB).

The FAIB Administrative Requirements for First Aid Training and Qualifications

This provides with you with the information relating to the standards we require within FAIB. It also provides guidance in relation to the information that we require from you in order to obtain FAIB accreditation and regulation.

Training Provider Registration Form

This MUST be completed by every Training Provider who wishes to register with FAIB.

Quality Assurance of Training Provider and Trainer/Assessor(s)

This provides guidance regarding the information that is required from the Training Provider in relation to the elements of Quality Assurance that are required. It also provides guidance regarding the information that is required from the Trainer/Assessor(s).

Quality Assurance Course Outcomes First Aid at Work (FAW) and Emergency First Aid at Work (EFAW)

This MUST be completed by every Training Provider offering the FAW or EFAW qualification. It will confirm to FAIB how you achieve an outcome against each element of the course.

Quality Assurance Course Outcomes Paediatric First Aid (PFA) and Emergency Paediatric First Aid (EPFA)

This MUST be completed by every Training Provider offering the PFA or EPFA qualification. It will confirm to FAIB how you achieve an outcome against each element of the course.

Other FAIB Courses

FAIB offer a range of other First Aid Courses. Most of these courses are combinations of the established “in work” courses. All the courses are listed under other FAIB regulated courses. FAIB also offer Outdoor First Aid, Forest Schools First Aid and First Aid + Forestry Additions **where further specific Trainer/Assessor knowledge is required before you are permitted to conduct these courses.**

Trainer/Assessor Registration Form

The Training Provider MUST register every Trainer/Assessor who works for them as a First Aid Trainer/Assessor.

Register of the Trainer/Assessor (Professional Code of Conduct)

This provides you with the information relating to the standards we require within FAIB (including the Professional Code of Conduct). It also provides information in relation to the documents you must hold in your portfolio in order to be registered with FAIB.

The Trainer/Assessor Annual Monitoring Report (Internal)

This form (or another similar form) must be completed at least once every calendar year. FAIB will request a copy of this form during the course of each registration year.

Costs to be a FAIB Registered Training Provider

This document provides information about the costs to be registered as a Training Provider. Please note that a Training Provider can either pay the Full Fee at the start of the 5 Year Approval Period (as was the case under the Health & Safety Executive or pay at the start of each year for 5 year. However you MUST pay for the FULL 5 years as these fees also include FAIB Inspection Fees and any other administrative work conducted during the 5 year period.

Costs to be a FAIB Registered Trainer/Assessor

This document provides information about the costs to be registered as a Training Provider or Trainer/Assessor. The registration period is 1 Year.