

## COSTS FOR A FAIB REGISTERED TRAINING PROVIDER (FROM 1st OCTOBER 2019)

Visit Type/Area of Work	Cost	Remarks	Other Information
<b>FAIB Initial Approval Assessment Fee (This is a one off fee).</b> <b>(Usually done by Telephone).</b>	<b>£100.00</b>  The Training Provider will also receive a years' FREE Membership of FOFATO (worth £100.00).	FAIB will conduct a full assessment meeting (face to face or by phone) in order to discuss the standards required and the information that needs to be sent to FAIB.  This requires checking all the paperwork as required under "Due Diligence" and as per the FAIB Administrative Guidance and Quality Assurance documents.	The Federation of First Aid Training Providers (FOFATO) provides regular First Aid information and sells a variety of First Aid Training products (including Books, Manikins, Student Training Packs, Insurance and Defibrillators) at Members prices.
<b>Fee for 5 Year Registration.</b>	<b>£1,750.00 but we can allow you to pay £350.00 per year for 5 Years.</b> (However, a Training Provider will be required to sign a declaration to this effect at the start of the 5-year period of approval).	The Training Provider can either pay the full 5 Year fee at the start of the 5 Year period or (if agreed) they can an annual fee for 5 Years.  <b>Please note that there is NO FEE to issue a Student certificate (unlike Ofqual/SQA) and NO LIMIT to the number of certificates that can be issued under FAIB.</b>	The Training Provider must pay the full 5 years of fees however if the business closes during the 5 Year certification period then there will be no further financial liability beyond the initial or previous payment.  <b>We prefer annual payments by a standing order or by on line banking. PLEASE NOTE: if payment is not received within 1 month of the due date you will incur a £25.00 surcharge.</b>
<b>1st FAIB Monitoring Visit (Face to Face).</b>	<b>No Charge</b>	This visit is conducted by a FAIB Inspector and will usually take place between Years 2, 3 and Year 4 of the 5 Year Approval.	FAIB have attempted to make the payment system easier for the SME's by charging an equal amount each year. This fee also includes any scheduled monitoring visits.

Visit Type/Area of Work	Cost	Remarks	Other Information
FAIB Quality Assurance Compliance Monitoring <b>(Distance)</b> .	<b>No Charge</b>	As part of our UKAS, ISO 9001:2015 certification FAIB may ask the Training Provider to complete an annual report on one of the areas of Quality Assurance.	FAIB will inform the Training Provider which report is required.
Any Additional Visit <b>(following major problems)</b> <b>(Face to Face)</b>	<b>£350.00</b>	An additional visit will only be carried out if there are <b>Major</b> problems as a consequence of a monitoring visit or serious complaint received. For example a serious problem with the competence of a Trainer/Assessor.	FAIB will not make an additional visit unless it is absolutely necessary. Many of the failings will relate to <b>Minor</b> problems (e.g. missing copies of certificates) which can/will be dealt with electronically.
Additional Visit <b>(following a Complaint being substantiated)</b> <b>(Face to Face)</b>	<b>£350.00</b>	An additional visit will only be carried out once a Complaint has been internally investigated and it is agreed that a visit is required. A visit will then be conducted at the Training Providers premises.	FAIB will only charge for this visit if the complaint is substantiated.
Trainer/Assessor Registration <b>(linked to a FAIB Training Provider)</b>	<b>£20.00 per year.</b>	As part of our <b>UKAS, ISO 9001:2015</b> certification it is now a requirement for all FAIB Training Providers to ensure that every Trainers/Assessors is registered on the FAIB Trainer/Assessor Register	A FAIB checklist will be completed each year and a copy of the Internal Annual Monitoring report will be sent to FAIB.
Trainer/Assessor Registration <b>(Independent/Stand Alone) (not linked to a FAIB Training Provider)</b> .	<b>£20.00 per year</b>	As part of our <b>UKAS, ISO 9001:2015</b> certification it is now a requirement for all Trainers/Assessors to be registered on the FAIB Trainer/Assessor Register. Please note the <b>Trainer/Assessor does not have to be linked to a FAIB Training Provider however the same standards will apply.</b>	A FAIB checklist will be completed each year and a copy of the Internal Annual Monitoring report will be sent to FAIB.

Visit Type/Area of Work	Cost	Remarks	Other Information
<b>Assistance to Training Provider</b> in the production of Lesson Plans. (if required)	<b>£95.00</b>	Lesson Plans must be of a Professional Standard.	
<b>Purchase of Lesson Plans for Training Provider</b>	<b>£95.00 per set (FAW &amp; EFAW) or (PFA &amp; EPFA)</b>		
<b>Assistance to Training Provider in the production of a Blended Learning package.</b>	<b>£95.00</b>	Blended packages must be of a Professional Standard.	

**All fees are excluding VAT @ 20%**

